

## POLICY COMMITTEE MINUTES

June 11, 2020

Attendance: Diane Lyons, Liz Raum, Mark Fleischhauer, Joe Phelan, Steve Jensen

### 4526.1 Responsible Use Policy

We continued the discussion regarding which students will have access to our laptop program. The discussion revolved around BOCES, Bard, Bridge, private school, and home school students. The laptops are for our teachers to provide their students with instruction, so if students are not directly interacting with our teachers should they also receive laptops? Should we limit the devices to students who are actively enrolled in the Rhinebeck School district? Should we specifically list approved programs such as BOCES, Bard, and Bridge, and should we require those students to provide a demonstrated need for the laptops? Joe will talk to Emily Davidson about her program needs and he will also talk with legal counsel.

We also discussed how to manage damaged and/or lost computers. Steve Jensen consulted with Pine Plains School District, who have such a policy in place, and using their policy as a guideline we discussed:

- The need for a tracking system to document damage/stolen computers per student. Upon each incident a letter goes to the parent/guardians acknowledging damage/stolen device. We need to make sure that parents/guardians are aware of the history of damage. The fourth incident the student/parent/guardians will be held responsible for replacing device with an equivalent device, meaning if the computer is five years-old we are not asking for a new device.
- It will be the responsibility of the student/parents/guardians to provide documentation within seven days (such as a police report) if the device is stolen or damaged due to fire.

### Data Privacy/Security Policy

The State has pushed the deadline for this policy to October lessening the urgency to have this policy in place by July. Our District has a boiler-plate policy already written and we are awaiting more direction from the State for requirements. We are adding language regarding acceptable use making clear that when using Zoom/Google for meetings at home the District expects the same behavior as if you were hosting the meeting in school.

Respectfully submitted: Liz Ram

Next Meeting: TBD